

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 8/3/2017**

**BOARD MEMBERS PRESENT:** Thomas E Coates - Chair  
Richard B Davies  
Ben Estes  
Jay T Hill

**BOARD MEMBERS ABSENT:** Larry L Simms

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Marcie Rightnowar, Appeals Hearing Coordinator  
John Kersey, Chief Investigator  
Maurie Ellsworth, General Counsel  
Mitchell Toryanski, Legal Counsel  
Mary Miles, Technical Records Specialist II

The meeting was called to order at 9:30 AM MDT by Thomas E Coates.

**APPROVAL OF MINUTES**

Mr. Davies made a motion to approve the minutes of 5/10/2017 and 6/26/2017. It was seconded by Mr. Hill. Motion carried.

**LEGISLATIVE REPORT**

Mr. Toryanski gave the legislative report. The deadline to submit proposed law and rule changes to the Governor's Office is August 18, 2017 for the 2018 Legislative Session.

**EXECUTIVE ORDER**

Mr. Toryanski reviewed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination. Mr. Toryanski also updated the Board on the information and process for public comment which has been added the Board's

website. Mr. Davies made a motion to authorize Mr. Coates to work with Ms. Cory on this issue. It was seconded by Mr. Hill. Motion carried.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$136,007.37 as of 7/31/2017.

## **INVESTIGATIVE REPORT**

Ms. Rightnowar gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Mr. Hill made a motion to approve the Bureau's recommendation and authorize closure in cases I-LPG-2016-30, I-LPG-2016-32, I-LPG-2017-2, I-LPG-2017-6, I-LPG-2017-29, I-LPG-2017-5, I-LPG-2017-11, I-LPG-2017-16, I-LPG-2017-17, I-LPG-2017-19, I-LPG-2017-20, I-LPG-2017-31, I-LPG-2017-13, I-LPG-2017-30, I-LPG-2017-32 and I-LPG-2017-33. It was seconded by Mr. Davies. Motion carried.

## **TO DO LIST**

The Board reviewed the to do list and no action was taken.

## **BOARD ELECTIONS**

Mr. Davies made a motion to elect Mr. Hill as Board Chair. It was seconded by Mr. Estes. Motion carried.

## **EXECUTIVE SESSION**

Mr. Coates made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Davies. The vote was: Mr. Coates, aye; Mr. Davies, aye; Mr. Estes, aye; and Mr. Hill, aye. Motion carried.

Mr. Coates made a motion to come out of executive session. It was seconded by Mr. Estes. The vote was: Mr. Coates, aye; Mr. Davies, aye; Mr. Estes, aye; and Mr. Hill, aye. Motion carried.

## **APPLICATIONS**

Mr. Coates made a motion to approve the following for licensure:

Approved for Licensure

C A L STORES COMPANIES INC DBA CAL RANCH STORES	PGF-1295
ENTERPRISE ELECTRIC INC	PGF-1285
VALLEY WIDE COOPERATIVE INC	PGLF-1289
ICP INC - GRANGEVILLE	PGLF-1294

It was seconded by Mr. Davies. Motion carried.

Mr. Coates made a motion to approve the following for licensure pending receipt of further information and Board Chair to review.

Approved / Pending

901152892

901153272

It was seconded by Mr. Davies. Motion carried.

Mr. Coates made a motion to table applicant 901146080 for further information. It was seconded by Mr. Davies. Motion carried.

**NEXT MEETING** The Board set its next meeting for the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month at 9:00 AM.

## ADJOURNMENT

Mr. Coates made a motion to adjourn the meeting at 10:05 AM. It was seconded by Mr. Estes. Motion carried.

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Thomas E Coates, Chair

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Richard B Davies

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Ben Estes

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Jay T Hill

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Larry L Simms

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Tana Cory, Bureau Chief